



The Town of Lake Park

Community Development Department

CONTRACTOR'S REGISTRATION APPLICATION

DATE _____ EMAIL _____

COMPANY NAME _____

COMPANY ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

COMPANY PHONE _____ HOME PHONE _____

LIABILITY INSURANCE _____ EXP. DATE _____

WORKER'S COMP INSURANCE _____ EXP. DATE _____

PALM BEACH COUNTY LICENSE _____ EXP. DATE _____

STATE CERTIFICATION NUMBER _____ EXP. DATE _____

QUALIFIERS _____

REGISTERED AGENT (If Corporation) _____ PHONE _____

OWNER OR CORPORATE OFFICER INFORMATION

NAME _____

HOME ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

I certify that the above information is true to the best of my knowledge. I understand that this application is not authorization to conduct business until license herein applied for is issued.

SIGNATURE _____

PLEASE DO NOT WRITE BELOW THIS LINE

DATE _____ RECEIPT # _____ RECEIVED BY _____

CONTRACTOR'S REGISTRATION CHECKLIST AND INSTRUCTIONS

In order to register as a contractor with the Town of Lake Park, you must submit current copies of the following:

1. Completed Contractor's Registration Application, signed by the Qualifier.
2. State Certification or Palm Beach County Certificate of Competency along with the appropriate State Registration.
3. Palm Beach County Occupational License or Palm Beach Countywide Occupational License.
4. Certificate of Insurance for General Liability and Worker's Compensation with the "Town of Lake Park" as certificate holder. If, under Florida Statute, you are exempt from Worker's Compensation you must submit a copy of your Certificate of Exemption. Worker's Compensation is carried by workers in the construction industry.

The Qualifier may choose to authorize up to **three** agents to act on his/her behalf when obtaining permits. A notarized letter of authorization **signed** by the qualifier on company letterhead **must be submitted**.

FEE DUE: If you are not located within Palm Beach County, your fee is \$10.00. If you **are** located within Palm Beach County, but you are **not** Countywide, your fee is \$10.00. If you are Palm Beach Countywide, your fee is \$2.00.